



St Catherine's Community Services Centre  
St Joseph's Rd, Carlow

## Exciting Vacancy as Childcare Manager (Full Time)

An exciting opportunity has arisen in St. Catherine's Community Services Centre Carlow for a suitably qualified (Early Years qualification, QQI level 7 plus) candidate who has the desire to make a real difference in the lives of children & their families. The Childcare Manager position is a pivotal management role within the overall Centre. As Manager of the childcare division within this community service you will;

- Effectively and efficiently manage two childcare services (in two different locations) to provide high quality early learning & care experiences to the approx. 135 children who attend on a daily basis.
- Manage a staff team of two deputy managers, an administrator and 20 early years educators including regular support & supervision
- Build strong connections with parents and guardians to ensure the best outcomes for children
- Engage with various stakeholders both locally, regionally & nationally.
- Be a key part of the management team who provides vision and strategy for future developments in the service

Key competencies for this role include;

- A child centred communicator with a thorough knowledge of child development and its application to practice.
- Leadership skills and management experience. Applicants with the ambition and skills required to "step up" will be considered.
- Excellent organisational skills.
- Have a strong emphasis on inclusive practice.
- IT, data management and report writing skills.

We value our team and aim to provide the optimal working environment for all staff. As Manager of the Childcare service you will benefit as follows;

*\*A Competitive salary – Our services are term time and close for July and August. The Manager role is a full-time, 12 month per year role. There is flexibility around some unpaid leave during the Summer months.*

\*25 days annual leave

\*Pension scheme contribution

\*Access to external supervision

\*Contribution to course fees

\*Travel expenses between services and as appropriate

\*Paid sick leave

\* Bike to work scheme

\* Paid study leave

This is an exciting opportunity for a professional childcare leader to manage a community service that can make a real difference in the lives of children & families and to embed a culture of high quality learning experiences for children in the service.

To apply please forward a detailed Curriculum Vitae and cover letter to Director of Services, St. Catherine's Community Services Centre, St. Joseph's Road, Carlow R93 T4C6 or email it to [teresad@catherines.ie](mailto:teresad@catherines.ie). The closing date for receipt of applications is **Sunday, the 26<sup>th</sup> June 2022.**

*St Catherine's is an equal opportunities employer and welcomes suitably qualified applicants from all sectors of society.*